

FILED

AUG 08 2025

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OKLAHOMA

JOAN KANE, CLERK
U.S. DIST. COURT, WESTERN DIST. OKLA.
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In re:

UPDATED POLICIES AND
PROCEDURES FOR SEALED
DOCUMENTS.

G.O. 25-5

ORDER

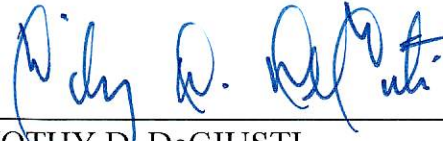
To better ensure the security of information in sealed filings, effective August 11, 2025, sealed documents must be filed conventionally over the counter at the Court Clerk's Office, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, unless alternative hours are posted at okwd.uscourts.gov. Each document to be filed under seal shall be presented in a separate sealed envelope bearing the caption of the case, the title of the document, and including the language "FILED UNDER SEAL."

Counsel and pro se litigants shall be responsible for serving sealed documents, if service is required, in accordance with Federal Rule of Civil Procedure 5(d) and Federal Rule of Criminal Procedure 49.¹ Sealed documents will no longer be uploaded to the Court's CM/ECF system. To the extent that the Local Rules or the Electronic Filing Policies and Procedures Manual provide for the electronic filing or the uploading of sealed documents to CM/ECF, those provisions are superseded by this Order. If service of a motion or response, to which a response or reply may be filed, is completed by mail as reflected in the certificate of service, three days shall be added to the response or reply time

¹ Leave to file under seal is still required, the copy of an order granting leave to file under seal should accompany the sealed document.

under Local Rule 7.1(g) and (h).

IT IS SO ORDERED this 8th day of August 2025.



TIMOTHY D. DeGIUSTI
CHIEF UNITED STATES DISTRICT JUDGE